

Data Validation

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a back door to



Master Excel



Downloadable
Exercise Files

Nabil Mourad
Microsoft Excel MVP

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What did fellow MVPs say about this book?

Data Validation ... A Back Door to Master Excel is the most thorough book about using Data Validation in Excel. The author, Nabil Mourad explains clever uses of Data Validation far beyond simply limiting what can be entered in a cell.

Bill Jelen

Microsoft Excel MVP, Publisher MrExcel.com



Data Validation provides your users with convenience in the form of drop-down lists, but more importantly, it provides you with protection against those unruly users who try to enter any old data into a cell by ensuring the data entered meets criteria you set. As a result, you spend less time fixing messy data that was entered incorrectly in the first place and have more time to create the clever interactive techniques Nabil covers in this comprehensive guide to Data Validation.

Mynda Treacy

Microsoft Excel MVP, MyOnlineTrainingHub.com



It's thrilling to see this topic covered in such great detail. Data inputs and data quality aren't as sexy as AI or data visualization, but data quality is important no matter what's being done with data. And data validation is critical in supporting data quality. I'm so glad to see Nabil take this on. He's a fantastic instructor and an experienced data professional. A true warrior in the battle to keep data clean and useful.

Oz du Soleil

Microsoft Excel MVP, LinkedIn Instructor

Introduction

Dynamic Data Validation... is a Game changer in Excel, at the basic level it controls what a user can enter or cannot enter in a cell, you are in control of the user's input.

It also makes data entry easier and ensures the integrity of your worksheet by avoiding typing errors when users can simply select an option from a drop list.

In a more advanced scenario data Validation can make a regular worksheet look like a dynamic dashboard.

In this course, we explore the full potential of the 8 types of data validation.

We start with the basic functionality, then we discuss 2 types in profuse details: Custom and List Data validation. Along the way, we will be tackling almost every functionality in Excel and relate it to our topic. Through Data Validation I will be covering over 60 different functions, Charts, Slicers, Pivot Tables, Conditional Formatting, Macros, Power Query, Data Model, Dynamic Arrays, DAX and VBA.

Downloadable Exercise Files

Because practicing is an integral part of the learning process, I am providing all the exercise files so that you can follow step by step.

You can download the exercise files from the link:

<https://officeinstructor.com/books/>

Password on the last page

Be ready to elevate your Excel Skills and learn lots of Tips and tricks along the way.

Who are my target readers?

My students are Excel users who want to impress their clients and colleagues by creating: Powerful, dynamic, and unique functionalities.

Whether you are an Accountant, Financial Analyst, Business Administrator, project Manager an Educator, if you are working in Human resource, Insurance, sales, or marketing this course is for you.

Excel is the most widely used spreadsheet application, being used by over 750 million people across the globe: This course will ensure making the bottom line of your worksheets look Great.

Who are NOT my target students?

This course is not for beginner Excel users as I do not spend much time on how to navigate in Excel, or any of the foundational principles.

Course Goal

By the end of this course you will be able to create effective and dynamic worksheet functionality cutting the data entry time to just a tiny fraction of what it currently is. You will ensure the data input is only what you want while the output will be impressive to your clients, colleagues, and boss.

The Author

My name is Nabil Mourad.

I am a Microsoft Excel MVP (*Most Valuable Professional*).

A Microsoft Certified Trainer since 2008

A Microsoft Office Specialist - Master in All versions of Office to date.

I work as a professor of Computer applications in Toronto Canada and I deliver Corporate Training at Client Site or remotely. Through my work and Popular YouTube Channel "OfficeInstructor" , I taught Excel to hundreds of thousands of Clients across the Globe.



Dedication

I dedicate this book

To my wife, Abeer, who has been my partner in life, since 1990.

To my sons Karim and Ramy, who provide a constant source of joy and pride.

Table of Contents

Chapter One- The Basics of Data Validation _____ Error! Bookmark not defined.

01- Types of Data Validation _____ Error! Bookmark not defined.

02- Input Message _____ Error! Bookmark not defined.

03- Error Message _____ Error! Bookmark not defined.

04- Allow Typing in a Data Validation Range _____ Error! Bookmark not defined.

Chapter Two- Custom Data Validation _____ Error! Bookmark not defined.

01- Prevent Duplicates _____ Error! Bookmark not defined.

02- Unique Values with Exception _____ Error! Bookmark not defined.

03- Allow Unique Records Only _____ Error! Bookmark not defined.

04- Allow Only Specific Values _____ Error! Bookmark not defined.

05- Prevent Some Characters in A Data Validation Range ___ Error! Bookmark not defined.

06- Allow Only Multiples _____ Error! Bookmark not defined.

07- Allow Only Percentages _____ Error! Bookmark not defined.

08- Preset Sum Value for a Data Validation Range _____ Error! Bookmark not defined.

09- Must Begin With _____ Error! Bookmark not defined.

10- Must Contain - Cannot Contain _____ Error! Bookmark not defined.

11- Case Sensitive Data Validation _____ Error! Bookmark not defined.

12- Weekdays or Weekends Validation _____ Error! Bookmark not defined.

13- Date in The Past Validation _____ Error! Bookmark not defined.

14- Allow a Date in the Next 30 Days _____ Error! Bookmark not defined.

15- Allow a Date in a Date Range _____ Error! Bookmark not defined.

16- Only Numbers are Accepted in a Range _____ Error! Bookmark not defined.

17- Allow Only Text in a Data Validation Range _____ Error! Bookmark not defined.

- 18- Prevent Extra Spaces in a Data Validation Range _____ Error! Bookmark not defined.
- 19- Conditional Postal Code in a Data Validation Range ____ Error! Bookmark not defined.
- 20- Cell Dependency with Data Validation _____ Error! Bookmark not defined.
- Chapter Three- List Data Validation _____ Error! Bookmark not defined.**
- 01- Creating a Basic Drop List _____ Error! Bookmark not defined.
- 02- Create Multiple Drop Lists _____ Error! Bookmark not defined.
- 03- Prepare for Data Validation by Creating a Unique List _ Error! Bookmark not defined.
- 04- Adding Items to a List _____ Error! Bookmark not defined.
- 05- Removing Blanks _____ Error! Bookmark not defined.
- 06- Changing Functions with a Drop List _____ Error! Bookmark not defined.
- 07- Conditional Drop List _____ Error! Bookmark not defined.
- 08- Indenting Items in a Drop List _____ Error! Bookmark not defined.
- Chapter Four - Advanced Drop-Down List _____ Error! Bookmark not defined.**
- 01- Create a Searchable Drop list _____ Error! Bookmark not defined.
- 02- Creating a Diminishing Drop list _____ Error! Bookmark not defined.
- 03- Creating Dependent Drop list _____ Error! Bookmark not defined.
- 04- Randomizing Items in a Drop List with every use _____ Error! Bookmark not defined.
- 05- Data Validation with Wild Cards _____ Error! Bookmark not defined.
- 06- Conditional Formatting On/Off with a Drop List _____ Error! Bookmark not defined.
- Chapter Five- Data Validation with Useful Codes _____ Error! Bookmark not defined.**
- 01- Resetting Values for Dependent Drop Lists _____ Error! Bookmark not defined.
- 02- Prevent Overwriting Your Drop Lists _____ Error! Bookmark not defined.
- 03- Select Multiple Options from a Drop List _____ Error! Bookmark not defined.
- 04- Improve legibility of Items in a Drop List _____ Error! Bookmark not defined.

05- Switching Macros with a Drop List _____ Error! Bookmark not defined.

06- Changing Worksheet name with a Drop List _____ Error! Bookmark not defined.

07- Data Validation with Advanced Filter _____ Error! Bookmark not defined.

Chapter Six- Power Query and Data Validation _____ Error! Bookmark not defined.

01- Change Source Data or Switch Criteria _____ Error! Bookmark not defined.

02- Extract Specific Folder Contents with a Drop List _____ Error! Bookmark not defined.

Chapter Seven- Power Pivot and Data Validation _____ Error! Bookmark not defined.

01- Data Validation Linked to Data Model (CUBEVALUE) __ Error! Bookmark not defined.

Chapter Eight- Data Validation Tips and Tricks _____ Error! Bookmark not defined.

01- Locating Data Validation in the Worksheet. _____ Error! Bookmark not defined.

02- Copying or Overwriting Data Validation _____ Error! Bookmark not defined.

03- Clearing and locking Data Validation _____ Error! Bookmark not defined.

04- Shortcuts, Limit and Similarity to Conditional Formatting _____ Error! Bookmark not defined.

05- Avoid Excess Data Validation _____ Error! Bookmark not defined.

Chapter Nine- Data Validation with Rich Data Types __ Error! Bookmark not defined.

01- Geography Data Type with Data Validation _____ Error! Bookmark not defined.

Chapter Ten- Data Validation with Charts and Slicers _ Error! Bookmark not defined.

01- Slicers vs Data Validation and Advanced Filter _____ Error! Bookmark not defined.

02- Switching Charts with a Drop List _____ Error! Bookmark not defined.

Last words _____ Error! Bookmark not defined.

Download the Exercise Files _____ Error! Bookmark not defined.